

# TRAINING POLICY AND ADULT OPPORTUNITIES

Girl Scouts of Maumee Valley Council, consistently strives to provide a climate conducive to the development of each person's potential. In pursuit of this endeavor, training for all volunteer positions is provided.

Training is available on many levels and is designed to meet ongoing needs of volunteers as they develop and grow on a job. Volunteers and Senior Girl Scouts are encouraged to take advantage of these opportunities. In addition to GSMVC training, volunteers may take training offered by Girl Scouts of the USA with GSMVC endorsement. Volunteers are responsible for maintaining their own training records.

The Volunteer Learning Opportunities is published once a year and is included in this *Power Pack*. The Volunteer Learning Opportunities consists of descriptions of training courses, dates and locations. Courses are offered to help build leadership skills as well as for personal growth and enrichment. The Volunteer Learning Opportunities is available online at [gsmvc.org](http://gsmvc.org).

Trainers who facilitate these courses are trained GSMVC **volunteers** who willingly share their experiences and expertise about Girl Scouting.

## ***Girl Scouts of the USA (GSUSA) Training Policy***

*“Every adult in Girl Scouting must be selected on the basis of qualifications for membership, ability to perform the job and willingness and availability to participate in trainings for it.”*

### ***Girl Scouts of Maumee Valley Council Orientation and Training Policies:***

- 1. All adult volunteers must participate in an orientation for their positions.**
- 2. All volunteers must be willing and able to take appropriate training for their position. Troop/group leaders (registered as 01 or 02) must take the following trainings within six months of their appointment:**
  - Introduction to Girl Scouting**
  - Appropriate Leadership Development Level Training**
  - Girl Planning**

Listed below are the trainings that are “**required trainings**” for GSMVC Troop Leaders:

### **Orientation**

Orientation for volunteers may be given within the Service Unit by the Service Unit Director, Consultant/Coach or you may register for an orientation listed in the Volunteer Learning Opportunities. Orientation includes a brief overview of Girl Scouts of Maumee Valley Council, Inc. and the Service Unit.

### **Introduction to Girl Scout Leadership**

Focuses on basic Girl Scout information such as: Girl Scout history, Promise and Law, Program emphases, Girl Scout insignia, GSUSA policies, and safety guidelines found in *Safety-Wise*. It will also answer questions pertaining to GSMVC policies, record keeping and forms.

The **Introduction to Girl Scout Leadership Home Study Guide** should be completed before attending this training.

### **Leadership Development**

Offered for each age level, these trainings provide a wealth of information, ideas and helpful hints for working with girls within a specific Girl Scout program.

### **Daisy Leadership Development**

Designed for Daisy Leaders, this training will explain the unique aspects of Daisy Girl Scouting. Topics to be covered include: working with the five-year-old girl, ideas for troop activities, Daisy recognitions, ceremonies and available resources.

The **Daisy Leadership Home Study Guide** should be completed before attending this training.

### **Brownie Leadership Development**

Topics to be covered include: earning Try-Its, Brownie ceremonies, progression in Girl Scouting, troop meeting activities, troop government and other Brownie activities.

The **Brownie Leadership Home Study Guide** should be completed before attending this training.

### **Junior Leadership Development**

For Junior leaders and third-grade Brownie leaders preparing for Junior level. Emphasis on troop government, girl planning, earning Junior badges and signs, the Bronze Award, troop activities and available resources.

The **Junior Leadership Home Study Guide** should be completed before attending this training.

### **Cadettes/Seniors & Girls Ages 11-17 Advisor Training**

Designed for leaders of 11-17 year-old girls and leaders preparing for this level. Topics covered are: Recognitions (Interest Patches, Challenges,

Silver & Gold Award, etc.) troop government, program opportunities, STUDIO 2B and troop activities for girls ages 11-17.

### **Girl Planning**

This training is designed to assist leaders in forming a working partnership with troop/group members. Leaders will learn how to help girls develop leadership skills such as planning, decision-making, and budgeting.

#### ***Girl Scouts of Maumee Valley Council Troop Trip and Camping Policies:***

- 1. When camping, all troops must be accompanied by an adult who has completed GSMVC's Troop Camp Training. This person must also be involved in the planning process for the camping trip.**
- 2. All troops taking an extended trip (three nights or more) or traveling to another country must be accompanied by an adult who has taken Big Trip Planning within the last five years. This person must also be involved in the planning process for the trip.**
- 3. Troops planning a trip or campout will follow procedures outlined in GSMVC's Troop Camp Manual, Camp Libbey Camping Packet, GSMVC's Big Trip Planning and GSUSA's Safety-Wise.**
- 4. When camping/tripping, an adult who is an RN, L.P.N., MD, EMT or currently certified in First Aid/CPR must accompany the troop.**

### **Troop Camp Training**

A comprehensive outdoor skills training that includes instructions in: fire-building, outdoor cooking, survival skills, progression in outdoor programs, preparing your troop for a camping trip and how to involve girls in planning a camping trip. A troop camp recertification training must be taken every three years.

### **Big Trip Planning**

This training covers questions such as: Where can we go?, How do we get there?, What is trip progression?, and How can we raise the necessary funds? Paperwork, extra insurance, time frames and required permission is also addressed. This training must be taken every five years by an adult accompanying girls on trips lasting three or more nights, or international trips. The person must also be involved in the planning process for the trip.

### **Community First Aid/CPR & Safety Training**

This Red Cross course covers the fundamentals of first aid, preparation for emergencies and accident prevention. It also teaches CPR techniques for adults, children and infants. Participants will be certified in first aid for three years and in CPR for one year after successfully completing this course.

***Registered adult volunteers other than the Troop Leader may take these trainings.***

*There are many additional trainings listed in the GSMVC Volunteer Learning Opportunities offering ideas and resources for troop activities and programs. Check it out!!*

## **REGISTERING FOR TRAININGS**

Registration is required for all training courses. There are three ways to register:

1. Complete the **Adult Education Registration Form**, using one form per training and return to:  

ATTN: Training Secretary  
 Girl Scouts of Maumee Valley Council  
 2244 Collingwood Blvd.  
 Toledo, OH 43620-1161
2. Go to the GSMVC web site (www.gsmvc.org) and register on-line.
3. Call the Training Secretary at (419)243-8216, or (800)860-4516, ext. 254 and register by phone.

*Trainings that have a fee must be paid at the time of registration. Visa, MasterCard, American Express and Discover are accepted for on-line and phone registrations.*

**\*Financial Assistance is available for Girl Scout Trainings.**  
 (Forms are available from Service Unit Directors & Membership Services Managers)

<b>Adult Education Registration</b> (Please Return Both Copies)	Girl Scouts of Maumee Valley Council (419) 243-8216 or (800) 860-4516
Name: _____	Day Phone: _____
Address: _____	Night Phone: _____
City: _____	State: _____ Zip: _____
Service Unit: _____	Position: _____
Level (circle):    Daisy    Brownie    Junior    Girls Ages 11-17	
Register me for the following course. I understand that I must call and cancel my registration should I not be able to attend. <i>Failure to cancel will result in the loss of any fees paid to attend this training.</i>	
_____	_____ / _____ / _____
Code	Course Title                      Date                      Time                      Location
☛ <i>Don't forget to write this information on your calendar!!</i>	

# VOLUNTEER OPPORTUNITIES

Girl Scouting offers many opportunities for adults who are Girl Scout volunteers.

A variety of skills and experiences can be developed through volunteer work which can help one grow personally, as well as increasing Girl Scout leadership skills. Many of these skills can be applied when seeking employment.

## ***Girl Scout Opportunities For Adults Include:***

**Leader, Assistant Leader, Co-Leader** - Registered adult volunteers who work with Girl Scouts between the ages of 5 - 17.

**Troop Committee Member** - Registered adult volunteers who assist the troop leader as requested.

**Service Team Positions** - Registered volunteers who serve as Service Unit Directors, Registrars, Treasurers, Recruiters, Consultant/Coaches, Training Coordinators, Cookie Managers, etc. Speak with your Service Unit Director or Membership Services Manager if you are interested in serving on the Service Team in your Service Unit.

**Council Trainer** - Registered volunteers appointed by the Adult Development Manager who provide training in their area of expertise for Girl Scout volunteers. Trainers are required to attend the Training of Trainers program, facilitate at least three trainings and attend one training roundtable per troop year. Call the Adult Development Manager to request a Council Trainer Application and to schedule an interview.

**Council Committee/Task Force Members** - Volunteers are always needed to serve on the various committees and task forces that plan council events. Let your Membership Services Manager know if you are interested in volunteering your time and talent to serve GSMVC in this way.

**GSUSA National Trainings** - There are many training opportunities for volunteers that are conducted at the Edith Macy Conference Center in New York. A listing of available GSUSA trainings is distributed at the Service Unit meetings in November. Packets are also available at the Girl Scout Service Center. All interested volunteers are encouraged to apply. The GSMVC Training Team reviews all applications and chooses participants based on the applicant's qualifications and willingness to share the information received at GSUSA trainings with other GSMVC volunteers.

Expenses for GSMVC volunteers chosen to attend a GSUSA training are paid with cookie enrichment funds. These funds are made possible by the Girl Scout Cookie Program.